



REMUNERATION BYLAW CONSOLIDATED

THIS IS A CONSOLIDATION, FOR REFERENCE PURPOSES, OF:

- “Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007”. This bylaw may be cited as “Remuneration Bylaw”.
(Adopted March 30, 2007)
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1072, 2007”.
(Adopted October 5, 2007)
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1078, 2008”.
(Adopted May 23, 2008)
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1105, 2009”.
(Adopted March 27, 2009)
- “Greater Vancouver Regional District Regional Board and Committee Remuneration Amending Bylaw Number 1143, 2011”.
(Adopted April 29, 2011)

As of May 3, 2011

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**Greater Vancouver Regional District
Bylaw Number 1057, 2007**

A bylaw to establish payment of remuneration and expenses
for board and committee members.

Whereas:

- A. The Board of Directors of the Greater Vancouver Regional District (the "Board") is authorized by section 794 of the *Local Government Act* and section 122 of the *Community Charter* to exercise powers by bylaw or resolution;
- B. The Board wishes to provide for the payment of remuneration and expenses to Board and committee members;

NOW THEREFORE the Board enacts as follows:

Citation

- 1. The official citation for this bylaw is "Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007". This bylaw may be cited as "Remuneration Bylaw".

Repeal of Bylaw

- 2. Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 912, 1999, as amended by Bylaw 989, 2002, Bylaw 995, 2003, and Bylaw 1001, 2003, is hereby repealed.

Remuneration of Board Chair, Vice Chair and Electoral Area A Director

- 3. The Greater Vancouver Regional District (the "GVRD") will pay the amounts set out in Schedule A to this bylaw as remuneration to the Board chair, Board vice chair and the electoral area A director for fulfillment of their respective duties as Board chair, Board vice chair and electoral area A director. Where the alternate chair or alternate vice chair of the Board is serving as chair or vice chair because the chair or vice chair is unable to serve because he or she is not a member of the Greater Vancouver Water District or the Greater Vancouver Sewerage and Drainage District as the case may be, the GVRD will pay to that alternate chair or vice chair remuneration in the amount set out in Schedule A.

Payment for Board and Committee Meetings and Other Attendances

- 4. The GVRD will pay the amounts set out in Schedule B to this bylaw for each attendance by the Board chair or Board vice chair at a select committee meeting, and for each attendance by a Board director or alternate director ("Board member"), committee member, committee chair, and committee member who is not a Board member at a qualifying meeting as defined in Schedule C to this bylaw. These amounts are in addition to the salary amounts provided for under section 3 of this bylaw for the Board chair, the Board vice chair and the electoral area A director.

Expenses

- 5. The GVRD will pay the expenses incurred by Board and committee members as set out in Schedule D to this bylaw.

Effective Date

- 6. The effective date of this bylaw is October 1, 2006.

Read a first, second and third time this ____ day of _____, 2007.

Reconsidered, passed and finally adopted this ____ day of _____, 2007.

Lois E. Jackson, Chair

Paulette A. Vetleson, Secretary

**Schedule A to Greater Vancouver Regional District
Regional Board and Committee Remuneration Bylaw Number 1057, 2007**

Salary Remuneration

Position:

1. Board chair

Salary:

An annual amount equivalent to 75% of the median of the GVRD mayors' gross annual salaries.

2. Board vice chair

An annual amount equivalent to 50% of the sum paid to the Board chair as set out above.

3. alternate Board chair and
alternate Board vice chair

A monthly amount equivalent to .5% of the sum paid to the Board chair as set out above.

4. electoral area A director

An annual amount equivalent to 10% of the sum paid to the Board chair as set out above.

**Schedule B to Greater Vancouver Regional District Regional Board and Committee
Remuneration Bylaw Number 1057, 2007**

*Schedule B amended
(replaced) by Bylaw
1143, 2011 adopted
April 29, 2011.*

Remuneration for Attendance at Qualifying Meetings

Position:	Calculation for determining payment:
1. Board chair and Board vice chair	.5% of the Board chair's annual salary for each meeting attended when serving on a select committee and twice that amount when a meeting lasts longer than 4 hours.
2. Board and committee members except Board chair and Board vice chair	.5% of the Board chair's annual salary for each meeting attended and twice that amount when a meeting lasts longer than 4 hours, subject to a daily cap of 1% of the Board chair's annual salary.
3. committee chair except Board chair and Board vice chair	<p>A monthly amount equivalent to .5% of the Board chair's annual salary as payment for meetings with staff of the Regional District and other routine business of their committees including reviewing agenda, signing correspondence and other matters of a routine administrative nature. Such payment is in addition to the amount paid under item 2, above.</p> <p>.5% of the Board chair's annual salary for each event the committee chair or designate attends for events or occasions as an official representative of the Regional District, including but not limited to, the official opening of facilities, public events sponsored by a committee, or such other events or occasions as may be authorized by the Board chair; and for non-routine meetings with staff or the Board chair or vice chair or other directors including briefings for newly appointed committee chairs and vice chairs and substantive policy discussions. Payments for such events or occasions are in addition to amounts paid under item 2, above, but subject to a combined daily cap of 1% of the Board chair's annual salary.</p>
4. committee members who are not Board members	.5% of the Board chair's annual salary for each meeting attended, and twice that amount when a meeting lasts longer than 4 hours, subject to a daily cap of 1% of the Board chair's annual salary. This does not apply to attendance at sub-committee meetings of select and standing committee meetings.

**Schedule C to Greater Vancouver Regional District
Regional Board and Committee Remuneration Bylaw Number 1057, 2007**

Qualifying Meetings

The following will be considered qualifying meetings for remuneration for attendance as provided for in section 4 of this bylaw:

- a) meetings, workshops and strategic planning sessions of the Board to which all Board members have been invited;
- b) meetings of a select or standing committee of which they are a member;
- c) meetings of the Regional District Labour Relations Bureau and sub-committees of which they are a member;
- d) meetings of a subcommittee of a select or standing committee of which they are a member;
- e) public information meetings and public hearings where the Board appoints a panel;
- f) Courts of Revision for the lists of electors and parcel tax rolls for the Electoral Area of the GVRD to which they are appointed;
- g) courses, conventions, seminars, workshops and conferences where the attendance is authorized by the Board;
- h) meetings of other outside organizations where the Board member has been appointed by the Board to represent the GVRD provided no other payment is received from such organizations;
- Bylaw 1072 adopted October 5, 2007.
Section i amended by Bylaw 1105 adopted March 27, 2009.* i) meetings of other outside organizations (excluding courses, conventions, seminars, workshops and conferences) where the Board member has been nominated by the Board to serve on the outside organization's board or governing body, and where meeting attendance and associated expenses have been approved by the Board at the time of nomination;
- j) such other meetings outside the GVRD, the City of Victoria, or the Fraser Valley Regional District on the business of the GVRD as authorized by the Board;
- k) such other meetings on the business of the GVRD within the GVRD, the City of Victoria, or the Fraser Valley Regional District as authorized by the Chair.

Schedule D to Greater Vancouver Regional District Regional Board and Committee Remuneration Bylaw Number 1057, 2007

Payment of Expenses

General Principals:

1. Travelers are expected to minimize expenses and travel time such as overnight stays wherever possible based upon the particular circumstances of their travel.
2. The lowest available fares applicable or appropriate to particular itineraries shall be sought and bookings shall be made as far in advance as possible.
3. Where commercial transportation is authorized and used, travelers will make their own travel arrangements and may use travel agencies of their choice.
4. Taxis, shuttles and local transportation services are alternative means of transportation for short local trips.
5. Travelers must complete their own travel expense claim forms.

Position:

1. Payment to Board and committee members for expenses incurred:
 - a) in attending courses, conventions, seminars, workshops and conferences as approved by the Board;
 - b) in attending a meeting on the business of the GVRD outside the GVRD, the City of Victoria, or the Fraser Valley Regional District as approved by the Board

Payment:

- a) Travel time to and from a particular destination at .5% of the Board chair's annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
- b) Meals and incidentals based on Treasury Board of Canada Secretariat, Appendix C – Allowances (Canada & USA) and Appendix D – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
- c) Actual and reasonable out-of-pocket expenses for hotel accommodation and registration fees as applicable.
- d) Mileage based on Canada Revenue Agency's (CRA - Revenue Canada) acceptable non-taxable mileage rates.
- e) Air travel based on the following:
 - i. The standard for air travel is economy class.
 - ii. Where continuous air travel exceeds nine hours, the traveler may choose:
 - a) to travel economy class; or
 - b) to travel business/executive class, if available; or
 - c) to travel economy class with scheduled arrival being an extra day ahead of the business purpose of the travel, in which case the traveler will be paid for the extra day the meeting rate of .5% of the Board Chair's salary notwithstanding section a) above.

“continuous air travel” starts at the scheduled departure time of flight, and ends with the arrival at destination or with an overnight stop or layover equivalent to an overnight stop.

- f) Rail travel based on the following:
 - i. The standard for rail travel is the next highest class after the full economy class.
 - g) Taxis, shuttles and local transportation services based on receipts for actual and reasonable out-of-pocket expenses including gratuities.
2. Payment to Board and committee members for expenses incurred in attending a meeting on the business of the GVRD within the GVRD, the City of Victoria, or the Fraser Valley Regional District as approved by the Board chair
- a) Travel time to and from a particular destination at .5% of the Board chair’s annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
 - b) Meals and incidentals based on Treasury Board of Canada Secretariat, Appendix C – Allowances (Canada & USA) and Appendix D – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
 - c) Actual and reasonable out-of-pocket expenses for hotel accommodation and registration fees as applicable.
 - d) Mileage based on Canada Revenue Agency’s (CRA - Revenue Canada) acceptable non-taxable mileage rates. This does not apply to attendance at meetings within the GVRD.
3. Payment to Board members who have been nominated by the Board to other outside organizations and where meeting attendance outside GVRD boundaries and associated expenses have been approved by the Board at the time of nomination
- a) Travel time to and from a particular destination at .5% of the Board chair’s annual salary for travel time less than 4 hours and twice that amount when travel time is longer than 4 hours with the exception that the Board chair and Board vice chair are not entitled to payments for their travel time.
 - b) Meals and incidentals based on Treasury Board of Canada Secretariat, Appendix C – Allowances (Canada & USA) and Appendix D – Allowances (International). The traveler is not eligible for reimbursement where meals are provided.
 - c) Actual and reasonable out-of-pocket expenses for hotel accommodation, and registration fees as applicable.
 - d) Mileage based on Canada Revenue Agency’s (CRA - Revenue Canada) acceptable non-taxable mileage rates.

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| 4. | Payment to Board and committee members for hosting | Actual and reasonable expenses for hosting meals and refreshments. |
| 5. | Payment for expenses for Board members | 1/3 of payments will be paid as an allowance for expenses incurred incidental to discharging duties.” |